



Australian College of Culinary and Management
ACCM

Australian College of Culinary and Management (ACCM)

RTO Provider no- -45886 – CRICOS Provider no-04038J

Extension of Electronic Confirmation of Enrolment (eCoE) Form

This form is to be used by continuing students applying for an extension of an ECOE in an existing course. please visit for more information <https://www.accm.vic.edu.au/policies>

Section A: Please fill out your personal details below.

Student ID Number:	<input type="text"/>	Date of Birth:	<input type="text"/>
Family Name:	<input type="text"/>	Middle Name	<input type="text"/>
Given Name:	<input type="text"/>		
Passport Number:	<input type="text"/>		
Address in Australia:	<input type="text"/>		
	State <input type="text"/>	Post code	<input type="text"/>
Contact number	<input type="text"/>		

Please specify your preferred option to collect the eCoE.

I would like to collect it in person

Send me through e-mail

Email Address:

Have you paid applicable fees and charges? Fee payment receipt must be attached with this form.

Yes No

Course Name/Code

Reason for extension

I confirm that I have provided correct information and I have discussed my academic progression with my academic manager and have read and understood the information contained in this form.

Student Name _____

Student's Signature _____ Date _____

Office use:

Section B-Course Progression details (to be completed by Student Support Officer /Academic Manager or nominee)

Has an Intervention strategy been implemented? Yes No

Please provide any other reason for the CoE extension:

Based on the information provided by the student and my academic assessment of the student’s progress, he or she is expected to complete their course or program by the end of the study period and year ____/____/____
The information provided below will be used in determining the student’s course duration for extension of student visa application. Refer to Standard 9, National Code–Completion within the Expected Duration of Study
<https://www.legislation.gov.au/Details/F2017L01182>

Number of Unit(s)/course(s) required to study to complete the course/program. Include units from current semester.

Study Period/Term	Units Name	Unit Names
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Authorised by (Staff name)

Staff Signature

Section C: -To be completed by Admissions Officer

- Current CoE course end date Current Course end date in RTO manger
- Revised CoE course end date Revised course end date in RTO manger

Please update with:

- Academic Manager
- Student support
- Student file.
- Wisenet