



Australian College of Culinary and Management

RTO -45886-CRICOS-04038J

Course Change Form

Note: Any change to your enrolment may have implications on your student visa and you are strongly advised to refer to the Department of Home Affairs (DHA) website at: <https://immi.homeaffairs.gov.au/change-in-situation/study-situation> or phone: 131 881 In Australia-Outside Australia Phone: +61 2 6196 0196

Student ID-CNY3000 _____ Contact/Mobile _____

First Given Name _____

Middle name _____

Last Name _____

Email _____ Date of Birth _____

Current / Enrolled course of study: _____

New Course/ Enrolled course of study: _____

Reason for your request: _____

How would you like to receive your new Letter of Offer and Confirmation of Enrolment (CoE)?

If your request gets approved, you will receive your new CoE via email.

Please send this completed form to support@accm.vic.edu.au

Declaration: I am aware that changes to my enrolment may affect my student visa and that I should seek advice from DHA. I accept that the course fee for the new course may differ from the current course where transferring from a more expensive course to a less expensive one, no refund of the difference is payable refer to ACCM Students Fees and Refund Policy Procedure <https://www.accm.vic.edu.au/policies>. I accept that the new course may have changes to the course structure and timetable. If approved, a new Offer of Enrolment letter and Enrolment Acceptance Agreement will be issued, and on acceptance of the offer, a new CoE will be issued.

Student Signature: _____

Date : ___/___/_____

Please send this form to support@accm.vic.edu.au

Office use only

Student management system updated

Request approved

Request Denied

COE updated in PRISMS

Saved to student file